

This article will be the go-to source on this event, and so should meet the high standard that all ESDA articles will achieve: thoroughly researched, primary-source based, information-rich, clearly written, accurate, honest, comprehensive, engaging, authoritative, and written for both Adventists and the wider public. The steps in this guide will help you to write such an article.

Title

Begin your article with the article title and your name (as you want it to appear) on the line below it.

Length, Fonts, Links, Charts, and Images

- Essays should not exceed the assigned number of words
- Font: Times New Roman
- Font size: 12
- No links, charts and images in the main text
- Please send images and charts in a separate document

Organization

The outline below will vary from article to article, because every event is different, and there are several types of events in this block of articles. In general, the article should be organized in a way that makes the most sense for the particular event. This approach will probably be chronological most of the time: that is, the article treats what occurred at the event in the sequence in which it happened. Endnotes adhering to the Turabian style should be used (See Documentation Manual here: <https://www.adventistarchives.org/author-materials>).

- I. Context
- II. Lead-up
- III. Event
- IV. Aftermath
- V. Legacy

Begin the article with a sentence summarizing the event and its importance. For an article on the Pathfinder Camporee of 1954, this sentence may read: “The first Pathfinder Camporee of the Seventh-day Adventist Church, held on May 7-9, 1954, in Idyllwild, California...”

I. Context

Provide the wider historical context or background that surrounded the event. What exactly should be shared here will depend on the event itself and the time in which it occurred. The context should shed light on the event itself, to explain and situate it. Here are some possibilities:

- What was happening in the world when the event occurred: wars, economic depressions, technological advances, trends, philosophies, etc.
- What was taking place in the country, region, or city in which the event occurred: politics, social upheavals, famines, war, prosperity, etc.
- What was occurring in wider Protestantism and/or the Seventh-day Adventist Church: trends, evangelism, councils/sessions, membership figures and trends, theological innovations, controversies, etc.

II. Lead-up

What developments preceded or precipitated the event? In the cases of a General Conference session or an Annual Council briefly outline the developments vis-à-vis the issues covered at the events. For the 1901 GC

session, for instance: What was the organizational structure of the church prior to this session? Why was there a felt need to completely reorganize? Who organized the session itself and who determined the agenda? What was occurring in the lives of the important personalities that shaped and made the event should also be included.

III. Event

Include the essential details of the event, which will vary depending on the event:

- ✓ Date
- ✓ Time
- ✓ Place
- ✓ Occasion
- ✓ Participants
- ✓ Duration
- ✓ Purpose (i.e., what was the stated object of the event; what were the participants doing)
- ✓ Developments (votes taken, actions, talks, controversies, debates, etc.)

Beyond the details of the event, the meat of this section should include an in-depth analysis of the event, which is possible since the event is most likely to have taken place decades ago. For instance, an article on the Great Disappointment would not only give the above facts, but offer a rich and textured treatment of what the day was like for the participants. Above all, the goal is to explain what exactly happened at the event and its meaning to the participants. This will be accomplished by exploring the perspectives offered (and extant) by those who were a part of the event, both during it and after. Indeed, the author must be well-read and informed on the statements of those who were actors in order to synthesize what will for some events be many and varied perspectives.

IV. Aftermath

This section should focus on the immediate aftermath of the event (1-5 years after), but could also take a longer view without infringing on the Legacy section. What happened in the wake of the event? How did it effect the participants and the church? Did it lead to a new way of thinking, social or administrative changes, a new mission focus? An article on the 1944 Spring Meeting of the General Conference would highlight, among other things, that in the two and a half years that followed, based on actions taken at the meeting, seven regional conferences were established.

V. Legacy

This final section explores the legacy of the event. What is its long term influence? How has it affected the Seventh-day Adventist Church, the life of its members, and its mission? How has it impacted the wider world? Assessing this will require that one reads the secondary literature on the event: what have historians and writers said about its legacy? In some cases the legacy of the event is controversial, and so the ESDA author should synthesize and share the positions of various thought leaders.

Sources

The sources section (like a bibliography or works cited page) should list all of the sources used to write the article, and others that may be helpful to the reader. Use the Turabian format (See Documentation Manual here: <https://www.adventistarchives.org/documentation-manual.pdf>).

See helpful online sources:

Periodicals (<http://documents.adventistarchives.org/Periodicals/Forms/AllFolders.aspx>)
SDA Periodical Index (<https://www.andrews.edu/library/ASDAL/sdapiindex.html>)

SDA Obituary Index (<https://www.andrews.edu/library/ASDAL/sdapiobits.html>)
SDA Online Yearbook (<https://www.adventistyearbook.org/>)
Statistical Documents (<http://adventiststatistics.org/>)
Minutes (<http://documents.adventistarchives.org/Minutes/Forms/AllFolders.aspx>)
Adventist Digital Library (<https://adventistdigitallibrary.org/>)
Center for Adventist Research (<http://www.centerforadventistresearch.org/>)
E. G. White Estate (<https://whiteestate.org/>)
GC Archives (<https://www.adventistarchives.org/>)
Theses/Dissertations (<http://digitalcommons.andrews.edu/dissertations/> | <http://jewel.andrews.edu/search~S9/X>)
Books (<http://documents.adventistarchives.org/Books/Forms/AllItems.aspx> | <https://books.google.com/>)
SDA Magazines and Journals (e.g., Adventist Review <https://www.adventistreview.org/> ; Mission 360 <https://am.adventistmission.org/mission360-home> ; Adventist World <https://issuu.com/adventistworldmagazine>)

Submission

Each individual who writes an article for the *Encyclopedia* will have an Author Page on the ESDA website. This page will include a brief biography and links to all the ESDA articles that the author wrote. Please submit in a *separate* Word document from the main article a bio of yourself no longer than 75 words. Please send this bio with your article. You are now ready to submit your article. Email your essay and bio to your regional editor or encyclopedia@gc.adventist.org by the submission deadline.